



**Stanislaus Community System of Care Council / Continuum of Care Collaborative**  
Sutter Education and Conference Center, 1700 McHenry Ave Suite 60B, Modesto, CA 95355  
Thursday, November 16, 2017 | 2:30 PM - 4:30 PM

## AGENDA

- 1. Opening Session** **2:30**
  - a. Roll Call – Silent
  - b. Welcome and Introductions
  - c. Consent item: Minutes from August, September, and October meetings
- 2. Leadership Council New Business**
  - a. Committee Structure and Implementation Plan (Attachment 1)
- 3. Action Collaborative Updates • Planning**
  - a. Collaborative Applicant
  - b. Training plan for the Vulnerability Index: Service Prioritization Decision Assistance Tool (VI-SPDAT) (Attachment 2)
  - c. 2018 Point-in-Time Count Planning (Attachment 3)
  - d. Focus on Prevention
  - e. Next meeting: Joint meeting with Stewardship Council:
- 4. Closing Session**
  - a. Closing comments
- 5. Adjournment** **4:30**

## **Attachment 1**



**To:** Community System of Care Council

**Staff Report**

Action Item

**From:** Ruben Imperial, Deputy Executive Officer  
Stanislaus County Chief Executive Office

**Date:** November 13, 2017

**Subject:** Committee Structure Alignment with Common Agenda to Prevent & Reduce Homelessness

**Council Action**

- 1) Endorse the plan to align committee structure with the Common Agenda to reduce and prevent homeless

**Background**

The Stanislaus Community System of Care (CSOC) bylaws define the committees listed below as part of the governance structure. Each of these committees currently has a chair and committee members that have been appointed by the CSOC.

Current Committees identified in the CSOC bylaws:

1. Homeless Population and Subpopulations
2. Point-in-Time
3. Planning and Development
4. HMIS Governance
5. Housing-Inventory-Count

**Discussion**

In September 2017, the CSOC endorsed that the Advisory Council develop a plan for the current committee structure to align with the Common Agenda to Prevent and Reduce homelessness developed through the Homelessness Action Council planning process. The committee structure proposed in this staff report are based on the strategies defined in the Common Agenda such as Outreach and Engagement, Coordinated Access, Support Services, Housing, Data Development, and Capacity-building. The proposed structure also includes the restructured committee's overall aim, key stakeholders, and short-term priority. The overall aim is what the committee will be expected to accomplish long-term. The short-term priority is what the committee will address upon convening, in addition to any other goals the committee defines as short-term priorities. The key stakeholders listed are in addition to the current membership of the existing committee. These listed stakeholders have a key role in accomplishing the work of the committee. Staff will work with the existing committee

chairs to launch their committees under this structure no later than January 31, 2018. The Support Services Committee is the only committee that does not have an existing chair or membership, so nominations will be accepted and the Advisory Council will bring forth appointments to consider in December 2017.

Staff will work with the Advisory Council and Committee Chairs to revise the bylaws to include the new committee structure for final approval in January 2017. By waiting until January 2018, the committees will have a few months to make any adjustments before revising and finalizing the bylaws to include the new structure.

Should you have any questions regarding this staff report, please contact Ruben Imperial at (209) 525-6333 or [imperialr@stancounty.com](mailto:imperialr@stancounty.com).

## **CSOC Committee & Common Agenda Alignment Plan**

Underline = This is an existing committee defined in the bylaws that will be part of the new aligned committee.

### **1. Engagement Committee**

- a. Aim: Prioritize the populations and develop strategies to be implemented across multiple sectors
- b. Key Stakeholders
  - i. Homeless Population and Subpopulations
  - ii. Point-in-Time
  - iii. Outreach & Engagement Center
  - iv. Faith
  - v. Health
- c. Chair: Christina Kenney (Current Chair of Point-in-Time Count)
- d. Short-term Priority: Organize the Point-in-time Count

### **2. Coordinated Access Committee**

- a. Aim: Develop coordinated entry action plan and evaluate the system regularly after implementation and provide recommendations to the CSOC Council on opportunities for improvement
- b. Key Stakeholders
  - i. Planning and Development
  - ii. Outreach & Engagement Center
  - iii. ESG Alignment Leads
  - iv. Shelter Lead
- c. Chair: Jeanette Fabela (Current Chair of Planning and Development)
- d. Short-term Priority: Implementation Action Plan

### **3. Support Services Committee**

- a. Aim: Develop a plan that prioritizes support services gaps and potential opportunities and partnerships to fill the gaps
- b. Stakeholders
  - i. Faith
  - ii. Health
  - iii. Behavioral Health & Recovery Services Adults Treatment
  - iv. Community Services Agency
  - v. Non-profit
  - vi. Governmental alignment
- c. Chair: Public Agency / Non-profit Organization Service Provider
- d. Short-term Priority: To be determined

### **4. Housing Committee**

- a. Aim: Identify current housing project proposals, and develop plan to address immediate needs of permanent supportive and rapid re-housing units. The committee would also develop strategies to mobilize key stakeholders to address the affordable housing need beyond PSH and RRH.
- b. Stakeholders
  - i. Housing Providers
  - ii. Non-profit Housing Developers

- iii. Landlords: Small/Large
- c. Chair: Jim Kruse (Current Chair of Housing)
- d. Short-term Priority: Asset map housing proposals under development.

**5. Data Development Committee**

- a. Aim: Evaluate the current Homeless Management Information System (HMIS) and data collection and reporting methods, and provide recommendations to the CSOC Council on improving and aligning efforts. Committee also responsible for planning, coordinating, and conducting the Point-in-Time Count.
- b. Stakeholders
  - i. HMIS Governance
  - ii. Housing-Inventory-Count
  - iii. Housing Authority
- c. Chair: Lynell Fuller (Current Chair of HMIS Governance)
- d. Short-term Priority: Coordinated entry HMIS standards

**6. Resource Development Committee**

- a. Aim: Evaluate and develop plan to improve the next HUD Continuum of Care Program Grant Collaborative Application and conduct the HUD Continuum of Care Program Grant prioritization and funding process and other grant and program funding, allocation or selection decisions as assigned by the CSOC Council.
- b. Key Stakeholders
  - i. Funding Resources
  - ii. Community Projects & Grant Review
  - iii. Philanthropy
    - 1. United Way
    - 2. Community Foundation
  - iv. Funder representative
- c. Chair: Pam Esparza (Current Chair of Community Projects & Grant Review) / Sean Scully (Current Chair of Funding Resources)
- d. Short-term Priority: Establish funding priorities and request guidelines for the CSOC

## **ATTACHMENT 2**



**To:** Community System of Care Council

**Staff Report**  
Information

**From:** Jeanette Fabela, Housing & Supportive Services Manager  
Stanislaus County Chief Executive Office

**Date:** November 13, 2017

**Subject:** Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT)  
Training

### **Background**

Coordinated entry (also known as coordinated assessment or coordinated access) is a new and more efficient delivery system to quickly end homelessness for individuals and families. Previously, the homeless services delivery system in Stanislaus has been focused on answering the question of “does this client fit into my program,” and as a result, clients could enter the system from a large number of points and often received the wrong intervention. What coordinated entry does is answer the question “what housing and/or service intervention is best for this client,” through a smaller number of entry points and a standardized, coordinated effort between local service providers. The U.S. Department of Housing and Urban Development (HUD) is requiring Continuums of Care to develop and implement a coordinated entry system for all Continuum of Care (CoC) and Emergency Solutions Grant (ESG) funded programs, because research has shown that coordinated entry systems help communities quickly and efficiently end homelessness.

The VI-SPDAT was identified by the Community System of Care Planning & Development Committee as the adequate coordinated entry common assessment tool and is identified in the recently adopted Coordinated Entry System Policy and Procedures Manual. The VI-SPDAT helps identify who should be recommended for each housing and support intervention, moving the discussion from simply who is eligible for a service intervention to who is eligible and in greatest need of that intervention. The VI-SPDAT was developed by OrgCode Consulting, to prioritize clients based on vulnerability. The VI-SPDAT is the most widely used assessment tool in homeless services and meets all of HUD’s expectations for coordinated entry.

### **Discussion**

To use VI-SPDAT, training by OrgCode or an OrgCode certified trainer is required. A full day VI-SPDAT training is very comprehensive and supports not only training on the actual administration of the tool, but also how it fits into a CES and looking at ending homelessness as a system of care. The

full-day in-person training cost \$2,500 plus travel expenses and provides the opportunity to bring together as many people as we want to be trained. The training provides a manual, case studies, application to current practice, a review of each component of the tool, conversation guidance with prospective clients.

Each CoC must establish its coordinated entry process by **January 23, 2018**. The soonest OrgCode staff is able to provide training is the first week of January. Staff is working on securing OrgCode VI-SPDAT training for the first week of January. An agency will need to be identified to contract with OrgCode for the training and a funding plan for the training will need to be established.

Should you have any questions regarding this staff report, please contact Jeanette Fabela at 209-480-2955 or [fabelaj@stancounty.com](mailto:fabelaj@stancounty.com).

## **ATTACHMENT 3**



**To:** Community System of Care Council

**Staff Report**  
Information

**From:** Jeanette Fabela, Housing & Supportive Services Manager  
Stanislaus County Chief Executive Office

Christina Kenney, Program Director  
Turning Point Community Programs, Empowerment Center, Garden of Eat'n

**Date:** November 13, 2017

**Subject:** 2018 Point-in-Time Homeless Count Planning

### **Background**

The Point-in-Time (PIT) homeless count is an unduplicated count on a single day of the people in a community who are experiencing homelessness that includes both sheltered and unsheltered populations. The PIT count is an effort mandated by the U.S. Department of Housing and Urban Development to estimate the number of Americans without safe and stable housing, and is scheduled in our community for January 24<sup>th</sup> (sheltered count) and 25<sup>th</sup> (unsheltered count), 2018. This effort provides for a community snapshot of homelessness and is a requirement for us to continue receiving federal funds to reduce homelessness.

Point-in-time counts are important because they establish the dimensions of the problem of homelessness and help policymakers and program administrators track progress toward the goal of ending homelessness. Collecting data on homelessness and tracking progress can inform public opinion, increase public awareness, and attract resources that will lead to the eradication of the problem.

### **Discussion**

In preparation for the 2018 PIT count staff is coordinating with United Way of Stanislaus County to organize volunteer and donation efforts. In addition, the Redeemer Modesto faith-based organization has volunteered to be the donation site and the site where the PIT care packages will be assembled. The goal is to assemble 2,000 care packages that include a beanie, socks, and snacks; for unaccompanied youth a set of earbuds will also be included. On November 8<sup>th</sup> staff received an e-mail from Lise Talbott letting us know that Hickman Elementary School, her son's school, collected 500 pairs of socks and will be donating them for the PIT care packages. The Community Services Agency dropped off a donation for the PIT care packages of 1,000 pairs of socks collected during their sock drive.

Numerous volunteers and donations will be needed for this effort. Staff will be sending an e-mail next week with further details on how to donate or become a volunteer. We will need volunteers to help conduct the surveys as well as assemble care packages. Once you receive the information please help us spread the word and encourage others to join in the effort!

Should you have any questions regarding this staff report, please contact Jeanette Fabela at 209-480-2955 or [fabelaj@stancounty.com](mailto:fabelaj@stancounty.com).